

ENROLLMENT AGREEMENT

FORM V88/2012

STUDENT INFORMATION

STUDENT NAME;-----

ADDRESS;-----

CITY/STATE/ZIP:-----

TELEPHONE#:H:-----C_____W-----

EMAIL:-----

SOCIAL SECURITY#:-----

EMERGENCY CONTACT:-----

RELATIONSHIP:-----TELEPHONE:-----

PROGRAM INFORMATION

1. 8HOUR PRE-ASSIGNMENT TRAINING COURSE FOR SECURITY

GUARDS: The first required course is the eight hour pre-assignment training course. This course must be successfully completed by all those wishing to work as security Guard. This course is a universal/ introductory course. Guards are issued a certificate on completion and are registered with DCJS-Albany-NYS.

COST AMOUNT FOR THIS TRAINING: **\$30.00**

2. 16HOUR ON THE -JOB TRAINING COURSE FOR SECURITY

GUARDS: The second course is the 16hour on the job training course (OJT). This

course is designed so that it is relevant to the specific duties of a Guard, requirement of the work site and the needs of the employer. This course is recommended to be completed within 90days of the Eight hour Pre-Assignment Training Course.

COST AMOUNT FOR THIS COURSE: \$60.00

3. 8HOUR ANNUAL IN -SERVICE TRAINING COURSE FOR SECURITY

GUARD: The third required training course is the Eight Hour Annual In Services Course. This is an ongoing requirement for continued employment that must be completed each calendar year following the completion of the 8 Hour Pre-Assignment Course.

COST AMOUNT FOR THIS COURSE: \$30.00

DATE OF ADMISSION:.....PROGRAM /COURSE:.....

CHECK{ X }:8HOUR PRE-ASSIGNMENT{ } 16HOUR OJT { }

8 ANNUAL IN - SERVICE { }

PROGRAM/ COURSE START DATE:.....ANTICIPATED END

DATE.....CIRCLE : DAY / EVENING

DAYS/EVENING CLASS MEETS: (CIRCLE) M T W TH F SAT SUN

TUITION

THE TOTAL COST OF THEPROGRAM

COURSE TRAINING COST:\$.....

BOOK/SUPPLIES :\$.....

MISC. EXPENSES: \$.....

TOTAL COST: \$.....

METHOD OF PAYMENT

CHECK{X}:

- CREDIT CARD
VISA { } MASTER CARD { } AMERICAN EXPRESS { } DISCOVERY{ }
- CHECK / MONEY ORDER { }
- CASH ON DELIVERY { }

CANCELLATION REFUND POLICY

A student who cancels within 7 days of signing the enrollment agreement but before instruction begins receives all monies returned. If pay by credit card refund will be credited to the same card within 7days.

STUDENT ACKNOWLEDGMENTS

1. I hereby acknowledge receipt of the school's enrollment agreement dated.....,which contains information describing programs/ course offered.

.....Student initials

2. I have carefully read and received an exact copy of this enrollment agreement.

.....Student initials

3. I understand that the school may terminate my enrollment if I fail to comply with attendance, academic, and financial requirements or if I fail to abide by established standards of conduct, as outlined by the school instructor. While enrolled in the program / course, I understand that I must maintain satisfactory progress as described in the school program and that my financial obligation to the school must be paid in full before a certificate may be awarded.

.....Student initial

4. I understand that the school does not guarantee job placement to graduates upon program/course.

.....Student initial

CONTRACT ACCEPTANCE

I, the undersigned, have read and understand this agreement and acknowledge receipt of a copy. It is further understood and agreed that this agreement supersedes all prior or contemporaneous verbal or written agreements and may not be modified without the written agreement of the student and the School Official.

My signature below signifies that I have read and understand all aspects of this agreement and do recognized my legal responsibilities in regard to this contract.

Signed this-----day of-----20-----

Student Name (print)-----

Signature of Student-----Date-----

School Agent/ Employee who enrolled student:

Printed Name:-----signature-----Date-----